# FINAL MINUTES

## LAFCO STRATEGIC PLANNING MEETING
**Friday, January 26, 2007, 9:00 a.m.**
**Irvine Ranch Water District**
**Multi-Purpose Room**
**15600 Sand Canyon Avenue**
**Irvine, CA**

*(Any member of the public may request to speak on any agenda item at the time that item is being considered by the Commission.)*

## 1. CALL TO ORDER

**Acting Chair Peter Herzog** called the Strategic Planning Meeting of the Local Agency Formation Commission (LAFCO) to order at 9:05 a.m.

## 2. PLEDGE OF ALLEGIANCE

**Commissioner Robert Bouer** led the pledge of allegiance.

## 3. OATH OF OFFICE

**Supervisor John Moorlach** was given the Oath of Office by Commission Clerk Amy de la Roza and sworn in as **Commissioner Moorlach**.

## 4. ROLL CALL

The following commissioners and alternates were present:

- **Commissioner Robert Bouer**
- **Commissioner Peter Herzog**
- **Commissioner Arlene Schafer**
- **Commissioner Susan Wilson**
- **Commissioner John Moorlach**
- **Alternate Commissioner Patsy Marshall**

The following LAFCO staff members were present:

- Legal Counsel Clark Alsop
- Executive Officer Joyce Crosthwaite
- Assistant Executive Officer Bob Aldrich
- Senior Project Manager Carolyn Emery
- Office Manager/Commission Clerk Amy de la Roza

## 5. APPROVAL OF MINUTES

**January 10, 200 – Regular Commission Meeting Minutes**

**MOTION:** **Approve minutes from January 10, 2007, as presented and without revision (Arlene Schafer)**
**SECOND:** **Susan Wilson**
**FOR:** **Robert Bouer, Peter Herzog, Arlene Schafer, Susan Wilson**
**AGAINST:** **None**
**ABSTAIN:** **John Moorlach**
**MOTION PASSED**

## 6. PUBLIC COMMENT

**Acting Chair Herzog** requested public comments on any non-agenda item. Receiving no comments, he then closed the public comment session.

## 7. CONSENT CALENDAR

None

## 8. PUBLIC HEARING

None

## 9. COMMISSION DISCUSSION AND ACTION

The 2007 Annual Strategic Planning Session was presented by Executive Officer Joyce Crosthwaite. She opened with personally thanking each of her staff. The accomplishments of 2006 were reviewed and the plan of work for 2007 was presented. Despite a decrease in staff, LAFCO plans to complete the required Municipal Service Reviews (MSRs) and Sphere of Influence (SOI) reviews six months prior to the statutory deadline of January 1, 2008. Plans for meeting work loads were also shared and a preliminary budget was presented for consideration. Executive Officer Crosthwaite also presented a plan to maintain control of expenses and introduced the new Performance Measurement Plan.

Executive Officer Crosthwaite stated that due to new restrictions imposed by the California Department of Fish and Game, Orange LAFCO will need to consider revising of its fee schedule in order to comply with these new requirements.

Executive Officer Crosthwaite added that Orange LAFCO continues to maintain its visibility in the community and participates as leads for local and CALAFCO workshops and activities. She concluded her presentation and recommended that the Strategic Planning Session be moved to July of each year to align more closely with the fiscal year and budget preparation.

**Commissioner Moorlach** requested a brief background on the activities of other state LAFCOs. Executive Officer Crosthwaite summarized the efforts and concerns of other LAFCOs.

**Commissioner Moorlach** requested clarification on the new restrictions imposed by California Department of Fish and Game and how it affects LAFCO. Executive Officer Crosthwaite reviewed how the new restrictions may impact the LAFCO budget and stated the impact would be addressed in revising of the LAFCO fee schedule to be considered by the Commission. **Commissioner Moorlach** asked how the Fish and Game action affected the LAFCO process. Executive Officer Crosthwaite responded that any Commission action requiring an action related to Fish and Game requirements could not be finalized until the requirements have been met. Executive Officer Crosthwaite stated that staff is currently working with CALAFCO and Fish and Game to address the issue.

**Commissioner Moorlach** asked for a discussion of the investment process for LAFCO funds. Executive Officer Crosthwaite indicated that this discussion would take place in March and in May during the budget process.

**Commissioner Moorlach** asked if LAFCO had a business plan. Executive Officer Crosthwaite indicated the Strategic Annual Plan serves as the agency's business plan.

**Acting Chair Peter Herzog** requested comments and questions from the public. There were no comments or questions.

## 10. COMMISSIONER COMMENTS

**Commissioner Peter Herzog** supported the recommendation to move the strategic planning sessions to the month of July to coincide with the fiscal year and budget preparation.

**Commissioner Schafer** commended Executive Officer Crosthwaite and staff on doing a fantastic job during immediate and past years.

**Commissioner Bouer** agreed and stated that he was pleased about the amount of work accomplished with such a small staff and the quality of leadership provided by Executive Officer Crosthwaite.

**Commisioner Moorlach** inquired if LAFCO had purview over school districts and Executive Officer Crosthwaite responded that it did not. A brief discussion of school district organization ensued and it was determined that unless state law was changed, school districts are not held to local permit ordinances.

**Commissioner Susan Wilson** expressed her thanks for a really cohesive presentation.

## 11. INFORMATION ITEMS & ANNOUNCEMENTS

The Commissioners were reminded of the next regular LAFCO Meeting to be held February 14, 2007, at the Planning Commission Hearing Room, Hall of Administration at 10 Civic Center Plaza in Santa Ana, CA.

## 12. CLOSED SESSION

There was no closed session.

## 13. ADJOURNMENT

Acting Chair Herzog adjourned the meeting at 9:52 a.m.

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**PETER HERZOG**
Acting Chair
Orange County Local Agency Formation Commission

By: _____
Amy de la Roza
Commission Clerk